



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	LAL BHADUR SHASTRI COLLEGE OF EDUCATION RAJBAGH KATHUA JAMMU
Name of the head of the Institution	Anupurna Sharma
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01922-231890
Mobile no.	8492892841
Registered Email	BRIJ.KOHLI08@GMAIL.COM
Alternate Email	hpcsrajbagh@gmail.com
Address	N.H Rajbagh Kathua
City/Town	Kathua
State/UT	Jammu And Kashmir
Pincode	184143

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Dr. Brij Bala Kohli
Phone no/Alternate Phone no.	01922231890
Mobile no.	9419108674
Registered Email	brij.kohli08@gmail.com
Alternate Email	hpcsrajbagh@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://www.lbscollegerajbagh.com/AQAR2017-18.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.lbscollegerajbagh.com/academic-calander-2018-20.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.83	2012	10-Mar-2012	09-Mar-2017

6. Date of Establishment of IQAC	01-May-2012
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

installation of CCTV cameras	15-Jun-2018 2	500
construction of stage with in campus for culture activity	19-Dec-2019 7	300
fully Wi-Fi Campus	07-Jun-2019 2	300
Purchasing of Journals	09-Jan-2019 30	300
new canteen facility	05-Nov-2018 5	300
installation of water purifier	25-Aug-2019 1	300
Maintenance of Building by renovation and white wash	05-Dec-2018 120	10
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	0	NIL	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

16

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

SEMINARS EXTENSION LECTURES SWACH BHARAT ABHYAN TLC (Teaching Learning Center)

[View File](#)**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Women day celebration	A Nukkad Natak on Women Empowerment and Rally was organised in village Rajbagh.
TLC (Teaching Learning Centre)	TLC was also established in college.
Security arrangements	Installation of CCTV cameras.
Wi-fi campus	Installation of broadband to make the campus fully wi-fi.
Visit to slum area	Students visited slum area and make the people aware about the sanitary conditions.
NSS Week	Swachhta rally organised by the students of B.Ed semester 1st in adopted village Garnyari.
Celebration of yoga day	International yoga day was celebrated in the month of June.
Organisation of seminars	Inter- college seminar was organised on the birth anniversary of Mahatma Gandhi.
Orientation programmes	Orientation programmes organized for fresher students.
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Management Committee	23-Oct-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

30-Jan-2020

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Institution adher to the guidelines framed by University of Jammu regarding Curriculum Planning and Implementation. The institution follows a specific timetable for effective teaching-learning process. Academic calendar issued by university of Jammu is being followed by institution by conducting orientation programme at the beginning of each session to provide the knowledge about syllabus, project works, internship, teaching practice. There is also provision to the student for observation to various institutes for example: visit to nursery school, primary school, middle school, innovative centres, high schools, higher secondary schools, DIET, SIE, 8 week teaching practice in both the semesters. This helps in enhancing their skills and outlook towards the teaching profession. Curricular activities which are also part and parcel of curriculum also arranged by the institution time to time in order to impart qualitative learning among the learners. Seminars and sessional work discussion also organised by the institution for the effective interaction between students teachers for making teaching-learning process more effective. Special classes (if needed) also engaged after college hours to provide extra coaching to weak students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
nil	nil	02/12/2019	0	nil	nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BEd	0	31/12/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	0	30/12/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Guest Lecture by Colonel Karan Singh On Personality Development.	17/01/2018	93
Anti Drug Day celebrated in college	30/05/2019	130
Yoga day celebration	21/06/2019	130
Orientation programme at the beginning of each academic session.	15/10/2019	125
Guest lectures by Dr. Ram Singh Department of Education Govt. Degree College Samba	19/12/2019	272
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Teaching practice	240
BEd	internship	240
BEd	community work	240
BEd	visit to DIET	240
BEd	visit to SIE	240
BEd	visit to innovative centers	240
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Development of any organisation depends on the feedback. This feedback helps the institution for its successful functioning. Lal Bahadur Shastri College of Education encourages feedback and verbal communication from the students on curriculum, teachers. Data is analysed by internal quality assurance cell [IQAC]. The need full actions has been taken by the management on the basis of outcome of feedback. ? We have suggestion box in the college. ? The staff members, members of IQAC set together with the students for solving the problems of the students. Alumni: - Feedback forms are filled by the Alumni Students during the alumni meets. Suggestions by the alumni are used in improvement of teaching- learning evaluation process. Head of the Institution:</p>

- The feedback is obtained by the head of the practicing institution regarding the performance of pupil teachers and needful actions taken as per their feedback. Faculty: - feedback is taken on the functioning of curriculum and evaluation of students. Students: - feedback on staff is received every year. The feedback is taken on following parameters: ? Academic contents. ? Teaching material. ? Infrastructure. ? Curricular activities. ? Faculty members. These feedbacks are properly analysed and Initiative are taken accordingly for the successful functioning of the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	teacher Education	150	160	150
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	150	0	18	0	18

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
18	4	2	0	0	1
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Teachers mentoring scheme is implemented in the institute where in, 20-25 students are assigned to all faculty members who act as mentor for the entire programme duration. Mentors regularly interact with students and monitor their academic performance, their attendance, as well as their personal issues. The students are given guidance for career. Besides academic issue they are also motivated for participation in co-curricular activities, project work and community work. Teaching practice of students in the various schools is also done under the guidance of their mentors. They observe their lesson plans, check them and help in improving their performance during teaching practice. Internship work during 3rd and 4th semester is also done under the guidance of mentors. In this way mentor always keep a check on the performance of the students throughout the academic session and keep contact with their parents to improve to performance of their wards. Internal marks are also given by the mentors based on the observation of their performance throughout their academic session. Mentors also give remedial coaching to their student, if required and keep check on their overall performance.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
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150	18	1:25
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2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
24	18	6	2	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	B.Ed	2017-19	13/04/2019	06/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Every subject is divided into four parts in the form of 1st assignment test and 2nd assignment test, sessional work and seminar works/ workshops. ? Based on the academic calendar, the institute conduct daily practice tests and two internal assessments examination to evaluate the students. ? Faculty members prepare question paper for the internal assessment examination. ? Besides internal assessment, sessional works, project work file are also prepared by students. ? Seminars on the topics based on syllabus are conducted and marks are assigned based on their performance. ? Internal marks record is prepared by the faculty members of the institution. ? Internals marks are assigned to students based on the marks assigned by the university. ? After this internal record, Acc (Academic Co-ordination Committee) members (Dr. Kajal Manhas, Assistant Professor, Education Department, University of Jammu Prof. Darshana Sharma, Dean Distance Education, University of Jammu) from University of Jammu, Department of Education visit the institution for the verification of internal record and evaluation. ? After the completion of each topic, oral test as well as written test is conducted in order to assess the level of students. ? This process of evaluation continues from the beginning to the end of the academic session. ? Co-curricular activities, project works, seminars and sessional works are also helpful in evaluating the academic as well as social achievements of the students. Seminars group discussion are organised by the teacher to evaluate the students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar of B.Ed session 2018-20 Semester 1 1. Completion of class work 30-11-2018 2. External Evaluation Of Internship Internal Assessment by ACC

01-12-2018 to 22-12-2018 3. Preparatory Holidays 24-12-2018 to 03-01-2019 4. Final Examination 04-01-2019 to 21-01-2019 5. Total Working Days (Excluding examination days) 102 Semester 2 1. Commencement of Semester 22-01-2019 2. Class work 22-01-2019 to 20-02-2019 3. Visit of ACC In the month of February 4. Test-I 21-02-2019 to 27-02-2019 5. Class-Work 28-02-2019 to 30-03-2019 6. School Internship-II 01-04-2019 to 17-04-2019 7. Class work 18-04-2019 to 04-05-2019 8. Test-II 06-05-2019 to 11-05-2019 9. Checking of Internal Assessment by ACC 13-05-2019 to 31-05-2019 10. Viva-Voce of Internship Final Theory Examination 01-06-2019 to 15-06-2019 11. Total working days(Excluding examination days) 92 Semester 3 1. Commencement of Class work 01-07-2019 to 29-07-2019 2. Visit of ACC In the month of July 3. Test-I 30-07-2019 to 02-08-2019 4. Internship Teaching Practice Phase-I 05-08-2019 to 07-09-2019 5. Class work 09-09-2019 to 28-09-2019 6. Test-II 01-10-2019 to 04-10-2019 7. Internship Teaching Practice Phase-II 05-10-2019 to 09-11-2019 8. Checking of Internal Assessment by ACC Viva- Voce of Internship-II 11-11-2019 to 20-11-2019 9. Practice of Teaching Theory Examination 22-11-2019 to 02-12-2019 10. Total working days (Excluding examination days) 105 Semester 4 1. Commencement of Semester-IV 04-12-2019 2. Internship Teaching Practice 09-12-2019 to 29-02-2020 3. Visit of ACC In the month of March 4. Class work 02-03-2020 to 21-03-2020 5. Test-I 23-03-2020 to 25-03-2020 6. Class work 26-03-2020 to 18-04-2020 7. Test-II 20-04-2020 to 22-04-2020 8. Checking of Internal Assessment by ACC 23-04-2020 to 05-05-2020 9. Practice of Teaching Theory Examination 06-05-2020 to 30-05-2020 10. Total working days (Excluding examination days) 113

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.lbscollegeerajbagh.com/index.php/results/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.Ed	BEd	TEACHER EDUCATION	92	86	93.47
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.lbscollegeerajbagh.com/ssr.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
0	0	31/12/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	31/12/2019	0
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	31/12/2019
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	0	0	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
0	0
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	2018	0	0	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations	Institutional affiliation as
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					excluding self citation	mentioned in the publication
0	0	0	2018	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	4	0	0
Presented papers	1	4	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NSS	NSS	6	100
Anti Drug	NGO	8	150
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
0	0	0	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Plantation Drive	NSS	Plantation	15	100
Swachhta Phagwara	NSS	Swachhta Phagwara	15	100
Aids Day	NSS	Aids Day	18	150
Gender Issue	NSS	Nukkad Natak	10	100
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Teaching Practice	Govt. Hr. Sec. School Chandawn.	18/01/2019	05/04/2019	18
Internship	Teaching Practice	Govt. High School Khanpur	18/01/2019	05/04/2019	18
Internship	Teaching Practice	Govt. High School Chann Arorian.	18/01/2019	05/04/2019	18
Internship	Teaching Practice	Govt. High School Rajbagh.	18/01/2019	05/04/2019	18
Internship	Teaching Practice	Govt. High School Chadwal.	18/01/2019	05/04/2019	21
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
0	31/12/2019	0	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1000000	800000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LMS2.0	Partially	2.0	2019

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
0	0	0	31/12/2019
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	30	2	1	1	0	0	1	10	30
Added	0	0	0	0	0	0	0	0	0
Total	30	2	1	1	0	0	1	10	30

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
5000000	3766956	1000000	1010800

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college ensures optimal allocation and utilization of the available financial resources for the maintenance and upkeep of different facilities by holding regular meeting of various committee constituted for these purposes.

Laboratory - Psychology Lab, Science Lab is available in the campus. Stock register maintained by lab. Technicians and supervised by concerned faculty member. ? Psychology Lab- There is regular upgradation of manuals for psychology testing as per requirement and maintenance of the students. ? Science Lab- There is regular upgradation of instruments like microscope etc. moreover there is systematic disposal of work of all types of Bio- degradable chemical and e- waste. Library: - The requirement and list of books is taken from the concerned faculty members and students. The finalized list of required book is duly approved and signed by the Principal. ? Suggestion box is installed in the library to take user feedback. Their continuous feedback helps a lot in introducing new ideas regarding library enrichment. ? Reading hall and Computers are available in the library for accessing e- journals. ? Library is partially centralised. ? "No Dues" form is mandatory for students before appearing in the examination. ? Wi-Fi facility is available in library. Sports: - There is facility of indoor as well as outdoor games for the students. Volleyball, Badminton, Table Tanis/ Gym facilities are available in the college. Physical Education teacher maintain all the facilities related the sports activities. Computers: - Computer lab consisting of 30 computers is available in the institution. Facilities of Wi-Fi are available in the college. Proper maintenance of computers done by technician. ? Wi-Fi facilities are also available in the computer Lab. Class Rooms: - The college has building committee for the maintenance and upkeep of infrastructure. Furniture maintenance done regularly. ? With the help of full time sweepers cleanliness of classroom is maintained. ? Students are sensitized regarding cleanliness and motivated for energy conservation by careful use of electricity. ? There are regular technicians, plumbers, carpenters, electrician deputed by management who ensure the maintenance of classrooms and related infrastructure.

<https://www.lbscollegerajbagh.com/index.php/procedures-policies/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Sukanaya	3	27600
Financial Support from Other Sources			
a) National	0	0	0
b) International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Mentoring of Students	16/10/2019	150	College management committee
Personal Counselling	19/07/2019	150	Admission committee of the college

Yoga	21/06/2019	90	Patanjali
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	IBT	3	3	3	3
2019	Creative Mindz	3	3	3	3
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
50	25	1

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Holy Presentation Convent School rajbagh kathua	10	3	NIL	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	30	B.Ed	Education	Jammu University	Master programme
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Rangoli Competition	College	50
Sports Meet	College	100
Induction Ceremony	College	100
Women Day Celebration	College	30
Seminars	Inter- college	10
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	NIL	National	0	0	0	0
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students of Lal Bahadur Shastri College of Education are given equal opportunities for attending cultural activities, seminars, workshop and other institutional programs. • Classes to improve communication skills are organized every year for the language development. • Research aptitude is encouraged with the help of action research. • Personality development programs are conducted. • Congenial and open atmosphere is provided to the students for generation of new knowledge and ideas. • Life skill activities like yoga, exercise, value oriented courses community services and carrier counselling services. • Each student is encouraged to plant tree in the college campus under the motto "Go Green". • Each is encouraged to "Each One Teach One" under literacy programs. • Students are motivated to display their talents by participating in different activities at different level. College also have its committee functioning as Anti-Raging Committee, Grievances Committee, and Redressal Cell, Student welfare Committee, Library Committee.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni Association of the college 2018- 2019. President - Mr. Sachit Chander
Vice President - Priyanka Choudhary CR [Section A] - Neha CR [Section B] -
Shriya Gupta CR [Section C] - Rashmi devi

5.4.2 – No. of enrolled Alumni:

93

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

04

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The structure and details in which administrative decentralized functioning is that the proposal are generated at the grass root level and after careful consideration and deliberation go to the management committee which arrives at final decision. The decisions of the management committee are implemented by various committees and various sections. These decisions are implemented in a decentralized way without any interference or hindrance. Ultimately all the administrative academic and the financial administrative and academic accountability of the system. Major decisions such as administration and related to the university or other statutory bodies are taken by the Principal with the help of senior faculty members. Faculty members look after the functioning related to that particular committee. Office superintendent and accountant along with data entry operator look after the office administration under the guidance of the Principal. The librarian is responsible for permanent custody of Books, Journals and Management of the Library. Library committee helps in its functioning following is the list of incharge of different Laboratories/ Teaching Rooms: - S.No. Laboratories/ Teaching Rooms Prof. Incharge 1. Library Ms. Renu Barki 2. Science Laboratory Ms. Annu Bharti 3. Psychology Laboratory Ms Poonam Verma 4. Computer - Cum - Language Laboratory Mr. Vinod Verma Mr. Sandeep Sharma 5. Sports Room Mr. Rattan Chand 6. Staff Room Ms Jyoti Sharma 7. Multipurpose Hall Ms. Pooja sharma 8. Room No. 2 (B.Ed Section A) Ms. Surali 9. Room No. 3 (B.Ed Section B) Ms. Jyoti Pathania 10. Room No. 4 Ms. Pooja Pathania 11. Room No. 5 Ms. Renu Bala 12. Room No.6 Ms. Naresh Sangra 13. Common Room Mrs. Rattan Chand Sharma

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	College has followed the admission procedure of Jammu University which is totally based on online procedure.
Industry Interaction / Collaboration	<ul style="list-style-type: none">• Collaboration with students: students go for observation in schools where there is exchange of knowledge and sharing of ideas.• Collaboration with society: institution organised various awareness programmes like Swatchta Abhiyan, Beti Bachao Beti Padhao, Pulse Polio, Environmental Awareness programmes, Save water, Save trees etc is collaboration with society and visits of students to industrial training institute Hiranagar.
Human Resource Management	<ul style="list-style-type: none">• College has set some practices and methods of integrating and maintaining the teaching staff in the institution so that the school can achieve their purpose and as well as meet the goals for which they are established it.• Faculty and students are encouraged to

	attain computer literacy to make them productive for future scenario. • Workshops and seminars are organised by the college for the faculty members to update their knowledge.
Library, ICT and Physical Infrastructure / Instrumentation	? Library, ICT and Physical Infrastructure / Instrumentation- Library, ICT and Physical Infrastructure/ Instrumentation are well maintained.
Research and Development	Research is also conducted at the beginning of the semester and as a subject in 2nd Semester. Research work like project work, psychological testing, Action research is included.
Examination and Evaluation	Regarding Examination and Evaluation, Examinations are conducted after every six month at the end of semester internal assessments are taken twice to evaluate the students outcome.
Teaching and Learning	<ul style="list-style-type: none"> • Highly qualified and dedicated faculty members appointed by selection committee appointed by University of Jammu. • Different strategies like brainstorming, co- operative learning, utilizing technology in the classroom and various innovative methods are used to enhance teaching learning process. • College has well equipped library for both teachers and students, which can help in excelling information. • Approaches like constructivism are used in class room while teaching so that students can explore the reason and able to relate different topics with each other.
Curriculum Development	The curriculum for the students of B.Ed is designed by the university.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	? Planning and Development : Institution prepare the future teachers to understand the wroth of their course by writing reflective journals starting from semester 1 to 4th Semester which includes their personal experiences related to B.Ed programme what they learn, experience, motivation and inspection for teaching profession. College is planning to introduce integrated B.Ed course and also planning for introduce M.Ed course.
Student Admission and Support	? Student Admission and Support: College followed the admission

	procedure of University of Jammu which is only based on online process.
Examination	? Examination: College conduct internal assessment twice a semester followed by seminars and sessional. After that final exams are conducted by University of Jammu.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Ms Brij bala Kohli	World Peace – Challenges, Opportunities and Straggles	GNDU Amritsar	2000
2018	Ms Rajani Sharma	World Peace – Challenges, Opportunities and Straggles	GNDU Amritsar	2000
2018	Ms Pooja Sharma	World Peace – Challenges, Opportunities and Straggles	GNDU Amritsar	200
2018	Ms Annu Sharma	Inclusive Education	Jammu University	1000
2018	Ms Priyanka Sharma	Inclusive Education	Jammu University	1000
2019	Ms Renu Bala	Trends in Teacher Education	Jammu University	1000
2019	Ms Jyoti Sharma	Trends in Teacher Education	Jammu University	1000
2019	Ms Jyoti Pathiania	Constructivism Approach	Jammu University	1000
2019	Ms Poonam Verma	Constructivism Approach	Jammu University	1000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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2018	NIL	NIL	31/12/2019	31/12/2019	0	0
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
National workshop	1	02/11/2018	03/11/2018	02
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
12	6	4	4

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Library facilities, Fee concession, to the wards of faculty members.	EPF facilities, loan facility.	Scholarship, concession to the female students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Accounts of the college are regularly audited by the auditor who is deputed on behalf of the management. Regular audit mechanism is followed by the college internal audit system constitutes of: - a) Daily checking of physical cash. b) Proper creation of vouchers and ledgers. c) Proper utilization of allocated funds as per allocated heads. d) Proper payment of parties. e) Proper record keeping. f) Cross checking/ sudden checking of accounts. External Audit is conducted by the Chartered Accountant [CA] appointed by the governing body. The authorized person is responsible for finalization of accounts of the society.
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	0
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	University

Administrative	No		Yes	College management
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6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent-Teacher association committee are made. 2. Lecturers are delivered. 3. There is meeting Quarterly.

6.5.3 – Development programmes for support staff (at least three)

1. Lecturers by B.M.O on health hygiene. 2. Lecture on college security. 3. Lecture on maintenance of Transportation facility

6.5.4 – Post Accreditation initiative(s) (mention at least three)

nil

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	
c) ISO certification	
d) NBA or any other quality audit	

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Orientation Programme at the beginning of session	13/09/2018	13/12/2018	13/12/2018	223
2018	Hindi diwas	20/09/2018	20/09/2018	20/09/2018	30
2018	NSS Swachhta Hi Sewa	03/10/2018	03/10/2018	06/10/2018	100
2018	Declamation	31/10/2018	31/10/2018	31/10/2018	12
2019	Woman day Celebration	08/03/2019	08/03/2019	08/03/2019	20
2019	Swachhta Phagwara	15/03/2019	15/03/2019	15/03/2019	100
2019	inter-college seminar	10/10/2019	10/10/2019	10/10/2019	50
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Woman Day	08/03/2019	08/03/2019	80	20

Celebration				
Nukkad Natak	15/03/2019	15/03/2019	80	20

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Rest Rooms	Yes	25

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	5	5	03/10/2018	01	Social Awareness	Social	130
2018	5	5	15/03/2018	01	bati Bachaao bati Padaao	Nukkad natak	130
2019	5	5	09/11/2019	01	Nagar Kirten	Religious	130
2019	5	5	21/12/2019	01	Slum Area	Social	130
2019	5	5	20/03/2019	01	Plantation drive	Go Green	130
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	31/12/2019	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	31/12/2019	31/12/2019	0
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

? Adoption of the village Dhaloti for conducting various activities ? Swachhta Campaign ? Plantation Drive organised by institution regularly. ? No use of plastic and disposable material to the campus. ? Ban on use of thermocols during the preparation of Audio visual AIDS.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICES ? Institution has adopted a village 'Garnyari' for conducting various activities like awareness against social issues, Swachhta Abhiyan, plantation drive, gender equity. ? Institution is regularly a conducting plantation drives under the motto "GO GREEN" and also banned Plastic Disposable Material in the campus for making it Eco- Friendly. ? Promoting use of technology, to make the students aware about use of smart class room. Seminars are given by the students with the help of Power Point Presentation. ? Installation of CCTV camera for the Security of the campus. ? Installation of Broadband for making Wi-Fi Campus.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.lbscollegerajbagh.com/index.php/best-practices/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

In keeping in mind the first vision, Developing a team of dedicated and competent Staff and appropriate learning environment, the institution encourage the faculty members to participate in various seminars, workshops to enhance their knowledge. Study leaves are also provided to faculty members to continue their studies. Many efforts are being made by the institution to strengthen the Students- institution relationship as well as student -teacher relationship by implementing teacher - mentor scheme. 20-25 students are guided and motivated by one mentor teacher who checks the overall academic performance of the students. Beside this following practices are being encouraged in the institution:- 1. Students are encouraged to prepare power-point presentation for seminars. 2. Guest lectures, seminars are organised by Institution to give exposure to faculty member and students. 3. In addition to classroom interaction, following are the methods of learning experiences provided to the students. • Project work • Sessional work • Oral Presentations • Group discussions. • Providing access to e-journals by use of ICT. Feedback is also taken by students, Alumni to improve the quality of the Institution. Alumni meet, fresher party and farewell is also organised by institution to strengthen the student- institution relationship. The institution stresses on outreach programmes and inculcates an awareness of the value of a holistic education and empathy for the less privileged section of society by organising various community programmes. Unit of NSS organise various programmes like Swachhta Abhiyan, gender sensitization in community. Various personality development programmes, seminars and workshops are organised by institution to enhance the overall development of the students as well as to improve communication skills. Students are encouraged towards social responsibility by participating in various activities like Nukad Nattak, Rallies, Plantation Drives, visits to Slum areas, Special Schools, Aganwadies, Bal Ashrams, Old age home etc.

Provide the weblink of the institution

<https://www.lbscollegerajbagh.com/index.php/performance-of-the-institution/>

8.Future Plans of Actions for Next Academic Year

Along with the academic development of the students, the college also focuses on building confidence among the students. The college is also planning for affiliation of 4 year integrated course of B.Ed. simultaneously the college has planned to seek permission to start the M.Ed course also.